

OLEAN CITY SCHOOL DISTRICT  
410 West Sullivan Street Olean,  
NY 14760

The Regular Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, September 17, 2024, at 6:30 p.m., in person, at the Olean High School Board Room, located at 410 West Sullivan St, Olean, NY. The meeting was called to order by Kelly Keller, President, at 6:30 pm with a moment of personal reflection or a silent prayer. The Board of Education led by Kelly Keller recited Pledge of Allegiance to the Flag.

PRESENT: Kelly Keller, President  
Mary Hirsch-Schena, Vice President  
Rene' Hauser  
Rickey Bee  
Julia Fuentes (Via Zoom at 6:54 pm)  
Elizabeth Burrows  
Daniel Farnham  
Kevin Stevens  
Lee Filbert  
Tatiana Warmly – Student Member      Absent

PRESENT: Dr. Genelle Morris, Superintendent of Schools  
Dr. Michael Irizarry Assistant Superintendent of Academic Affairs  
Jenny Bilotta, Business Administrator  
Jackie Reed, District Clerk  
Jen Mahar, Director of Special Programs  
Jeff Andreano, Olean High School Principal

OTHERS: Kellen Quigley      Karen Fox  
Michelle Robinson      Jasmine Baglione  
Kadyn Malloy      Mia McVinney  
Joshua Austin      Leah Gould  
Bruce Silvers      Lauren Stuff  
Zaiden Thach      O'Brien Dailey  
Rich DiMartino      Aaron Samuel  
Evan Snyder

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Moved by R. Bee, seconded by M. Hirsch-Schena, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to amend the agenda for the purpose of allowing video conferencing for the September 17<sup>th</sup> meeting. Agenda Amended

Ayes 8

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by R. Bee, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, for video conference attendance for Julio Fuentes who will be located at Southwestern High School, 600 Hunt Road, W.E., Jamestown, NY 14701. Video Conferencing Notice

Ayes 8

Nays 0

Motion Carried

Moved by L. Filbert, seconded by E. Burrows, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the agenda. Agenda Approved

Ayes 8

Nays 0

Motion Carried

Commendations/ Communications and Welcome

- a) Congratulations to Aaron Budaj on acceptance into the 2024 Conference All State Mixed Chorus.
- b) Congratulations to Ruby Chahal – recipient of the Cattaraugus County Youth Bureau Youth Citizenship Award.
- c) Acknowledgement of correspondence from Phil Vecchio. BOE Statement read.

Communications/ Commendations

Introduction New Staff:

- a) Joshua Austin
- b) O'Brien Dailey

Public Comments:  
None

Public Comments

Discussion Items:

- a) Jeff Andreano and Jen Mahar presented on Student Progress, High School Graduation Rates and Summer School Updates. Jen Mahar presented a STAR program update. BOE Update 9.17.24 - Student Progress.pdf
- b) Jenny Bilotta provided an update on CRSSA funds and Jen Mahar updated on APR funds. Overview of ARP Federal Funds 24-25 (9.17.24 BOE Mtg).pdf
- c) Jenny Bilotta provided an update on School Taxes and the New Tax Warrant

Discussion Items

Board Report

Board Report:

- a. Board members to attend the Allegany/Cattaraugus School Board Association Fall dinner on 9/26/24 at Moonwinks restaurant
- b. Board will have a work session on October 1, 2024 at 5:00 to review NYSSBA Resolutions.

Superintendent Report

Superintendent Report:

- a. Dr. Morris reported the successful opening of schools. Also, a Welcome Back event will be held on the grounds of OIMS on Saturday, September 10<sup>th</sup> from 10 am to 12 pm.

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- b. Dr. Morris noted that Blue Ribbon commission training is available online or in person and encouraged participation

Student Member Report:

None

Student Member Report

Buildings and Grounds Minutes

Moved by L. Filbert, seconded by R. Hauser, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the Buildings and Grounds Meeting Minutes dated September 10, 2024.

Ayes 9

Nays 0

Motion Carried

Consent Agenda

Moved by M. Hirsch-Schena, seconded by L. Filbert, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to adopt the following Consent Agenda items:

BE IT RESOLVED, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to adopt the following Consent Agenda items:

The August 13, 2024, and August 27, 2024 Regular Board Meeting minutes.  
The preliminary Treasurer's Report dated August 31, 2024, be accepted and placed on file.  
The Warrant Report for August 2024 be accepted and placed on file.  
The Internal Claims Auditor Exception Report for the period covering month ending August 31, 2024, be accepted and placed on file.  
That the CSE recommendations reviewed on September 17th be approved.  
The August 31, 2024, Intra-fund Transfer listing in the amount of \$80,500 be accepted/approved and placed on file.

That the CSE recommendations reviewed on September 10, 2024 be approved:

908003865	908004184	908004251	908004808	908003729
908001425	908002946			

That the Substitute List provided on September 18, 2024 be approved:

POSITION DESCRIPTION	EMPLOYEE NAME	CERTIFICATION/DEGREE	FINGERPRINT
<b>CERTIFIED</b>			
<b>SUBSTITUTE TEACHER</b>			
SUBSTITUTE TEACHER	STROMBERG, C. PATRICIA	ENGLISH	YES
<b>NON-CERTIFIED</b>			
<b>SUBSTITUTE TEACHER</b>			
SUBSTITUTE TEACHER	COOK, NOREEN		YES
SUBSTITUTE TEACHER	CRANE, KENDALL		YES
SUBSTITUTE TEACHER	HARRIS, DAN		YES
<b>SUBSTITUTE TEACHER AIDES</b>			
SUBSTITUTE TEACHER AIDE	COOK, NOREEN		YES
<b>SUBSTITUTE NURSES</b>			
SUBSTITUTE NURSE	BAYNUM, KATHLEEN		YES

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Consent Agenda  
Continued

That the Surplus Items reviewed on September 18, 2024, be approved:

Asset Tag	Description	Manufacturer	Model	Serial Number	Quantity
	ACEECA PDA32-WG	ACEECA	PDA32-WG	OE3000BJL2304	1
6358	FUJI Camera	FUJI	MOOO2999	7UAO4821	1
	CANNON Camera	CANNON	Power Shot SX200 IS	9123303159	1
	Panasonic Video Camera	Panasonic	PV-DV401D	LOSA10222	1
	Palm Pilot	PALM	000B6C585661	PN70U5N6V0TV	1
	Palm Pilot	PALM	000B6C568A5C	PN70U5P6V0FX	1
	SONY Camera	SONY	MVC-FD85	205350	1
	Reader Pen	C-PEN	C61 OR	2415420090013061	1
	Nikon Camera	Nikon	3413937	3413937	1
???	Epson	EPSON	Epson Stylus NX415	LD7P246744	1
09350	Desk Top	DELL	D11S	C7CKHV2	1
	Printer	HEWLETT PACKARD	Laser Jet 4100N	A00043496	1
05541	Printer	HEWLETT PACKARD	C6270A	SG8AM1108P	1
000012861	iPad Charger	???	???	????	1
	TV	Emerson	CR202EM8	V03717933	1
A00257493	Monitor	DELL	ZHONGSHAN	110329H04 04684	1
A00428656	Monitor	DELL	ZHONGSHAN	130316H 0302104	1
	iPad	Apple	iPad 5 Space Gray 32 GB	DMPTH2XRHLF9	1
	iPad	Apple	iPad 5 Space Gray 32 GB	DMPTH2XAHLF9	1
	iPad	Apple	iPad 5 Space Gray 32 GB	DMPTH3BVHLF9	1
	iPad	Apple	iPad 5 Space Gray 32 GB	DMPTJA0SHLF9	1
	iPad	Apple	iPad 5 Space Gray 32 GB	DMPTGDN7HLF9	1
	iPad	Apple	iPad 5 Space Gray 32 GB	DMPQ9WPPFK10	1
	iPad	Apple	iPad 5 Space Gray 32 GB	DMPTGF68HLF9	1
	iPad	Apple	iPad 5 Space Gray 32 GB	DMPTGG1BHLF9	1
	iPad	Apple	iPad 5 Space Gray 32 GB	DMPPNJFFFK14	1
	iPad	Apple	iPad 5 Space Gray 32 GB	DMPTGEZHHLF9	1
	iPad	Apple	iPad 5 Space Gray 32 GB	DMPR3LE2FK10	1
	iPad	Apple	iPad 5 Space Gray 32 GB	DMPTGF01HLF9	1
	iPad	Apple	iPad 5 Space Gray 32 GB	DMPTGDPTHLF9	1
	iPad	Apple	iPad 5 Space Gray 32 GB	DMPTGDSHHLF9	1
	iPad	Apple	iPad 5 Space Gray 32 GB	DMPPNJHFFK14	1
	iPad	Apple	iPad 5 Space Gray 32 GB	DMPTJ9ZYHLF9	1
	iPad	Apple	iPad 5 Space Gray 32 GB	DMPTGEH4HLF9	1
	iPad	Apple	iPad 5 Space Gray 32 GB	DMPTGF6HHLF9	1
	iPad	Apple	iPad 5 Space Gray 32 GB	DMPTJ9SMHLF9	1
	iPad	Apple	iPad 5 Space Gray 32 GB	DMPTGD2VHLF9	1
	iPad	Apple	iPad 5 Space Gray 32 GB	DMPTJB7DHLF9	1
	iPad	Apple	iPad 5 Space Gray 32 GB	DMPTGF3GHLF9	1
	iPad	Apple	iPad 5 Space Gray 32 GB	DMPTGDP1HLF9	1
	iPad	Apple	iPad 5 Space Gray 32 GB	DMPPNJBFFK14	1
	TV	SONY	KV-20TR23	8026232	1
	TV	Sharp	LC-70LE632U	111859769	1
	Tv	Smart	SPNL-6065-V2	K012JW29U0918	1

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Moved by L. Filbert, seconded by D. Farnham, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to designate the week of February 3, 2025, through Sunday, February 9, 2025, as Souper Bowl of Caring. On Friday, February 7, 2025, donated canned goods will be picked up from each school and delivered to the local food pantry.

Souper Bowl of Caring

Ayes 9

Nays 0

Motion Carried

Moved by L. Filbert, seconded by R. Bee, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the Agreement between the Olean City School District and ESI Group for the period of July 1, 2024, through June 30, 2025, for Employee Assistance Program.

ESI Agreement Approved

2023-2024 School Year

\$10,909.76 (\$26.48/yr/employee)

2024-2025 School Year

\$11,095.12 (\$26.48/yr/employee)

Ayes 9

Nays 0

Motion Carried

Moved by R. Hauser, seconded by D. Farnham, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the teacher mentors for the 2024-2025 school year.

Teacher Mentors List Approved

Ayes 9

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by K. Stevens, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to accept the Internal Controls Risk Assessment and Internal Controls reports prepared by Buffamante, Whipple, Buttafaro, P.C.

Risk Assessment and Internal Controls Reports Approved

Ayes 9

Nays 0

Motion Carried

Moved by R. Bee, seconded by E. Burrows, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the Intermunicipal Agreement between the Olean City School District and Portville Central School effective July 1, 2023 through June 30, 2026.

Intermunicipal Transportation Agreement – Olean and Portville Central School Districts Approved

Ayes 9

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by R. Hauser, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the use of the Olean High School auditorium as an evacuation site for Hinsdale Central School for the 2024-2025 school year. In the event the auditorium is not available, an alternate school may be made available.

Hinsdale Central School Evacuation Agreement Approved

Ayes 8

Nays 0

Abstain 1 (L.Filbert) Motion Carried

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Moved by E. Burrows, seconded by D. Farnham upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the contract with Marissa Magro for the period of September 1, 2024, through November 26, 2024, at an hourly rate of \$80.00 per hour for speech therapy services.

Marissa Magro  
Speech Services  
Contract Approved

Ayes 9                      Nays 0                      Motion Carried

Moved by M. Hirsch-Schena, seconded by L. Filbert upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the contract with Pam Davis for the period of September 1, 2024, through November 26, 2024, at an hourly rate of \$80.00 per hour to provide speech therapy services.

Pam Davis Speech  
Services Contract  
Approved

Ayes 9                      Nays 0                      Motion Carried

Moved by K. Stevens, seconded by D. Farnham upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the Agreement between the Olean City School District and the City of Olean for SRO and SPO Services per the attached agreement.

City of Olean SRO  
and SPO  
Agreement  
Approved

Ayes 9                      Nays 0                      Motion Carried

Moved by E. Burrows, seconded by R. Hauser, BE IT RESOLVED, that upon recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the 2024-2025 Olean City School District Revised Tax Warrant of the Board of Education in the amount of school taxes for \$14,026,979.00 and the amount of library taxes for \$1,124,663.00 for a total Tax Warrant of \$15,151,642.00.

Tax Warrant  
Revision Approved

Ayes 9                      Nays 0                      Motion Carried

Personnel Action – Item A

Personnel Action  
Approved

Moved by R. Hauser, seconded by M. Hirsch-Schena, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, the Board of Education approves the Personnel Action Items listed in Personnel Item A.

Ayes 9                      Nays 0                      Motion Carried

Moved by M. Hirsch Schena, seconded by K. Stevens, BE IT RESOLVED that upon recommendation of the Superintendent, the Board of Education directs and authorizes the Superintendent to execute the individual Confidential Staff Employee Working Conditions Contract, pursuant to the terms and conditions, for the period September 17, 2024 to June 30, 2025, for Jacqueline Reed, be approved.

Jacqueline Reed  
Confidential  
Secretary/District  
Clerk Contract  
Approved

Ayes 9                      Nays 0                      Motion Carried

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Moved by L. Filbert, seconded by R. Be, BE IT RESOLVED that upon recommendation of the Superintendent, the Board of Education directs and authorizes the Superintendent to execute the individual Confidential Staff Employee Working Conditions Contract, pursuant to the terms and conditions, for the period September 23, 2024 to June 30, 2025, for O'Brien Dailey, be approved.

O'Brien Dailey  
Media, Brand and  
Communications  
Specialist Contract  
Approved

Ayes 9

Nays 0

Motion Carried

**Meetings:**

Informational Items

- a. Board of Education Work Session - Tuesday, October 1st at 5:00 pm
- b. Buildings and Grounds Committee Meeting - Tuesday, October 8th at 4:30 pm
- c. Board of Education Meeting - Tuesday, October 8th at 6:30 pm
- d. Safety Committee Meeting - Wednesday, October 9th at 3:15 pm
- e. Audit/Finance Committee Meeting - Thursday, October 17th at 4:00 pm
- f. School Health Team Meeting - Monday, October 24th at 3:15 pm
- g. Operations Committee Meeting - Monday, October 28th at 4:30 pm
- h. Board Annual Building Tour - Tuesday, October 29th at 5:30 pm - WW
- i. Board of Education Meeting - Tuesday, October 29th at 6:30 pm – WW

Moved by M. Hirsch-Schena, seconded by R. Hauser, to adjourn the Regular Meeting and enter Executive Session at 7:35 pm. Nathaniel Kuzma, Attorney, was invited to join the Executive Session.

Executive Session

Ayes 9

Nays 0

Motion Carried

Moved by R. Bee, seconded by E. Burrows, to adjourn from the Executive Session at 9:07 pm and reconvene and adjourn the Regular Meeting.

Reconvene to  
Regular Meeting

Ayes 9

Nays 0

Motion Carried

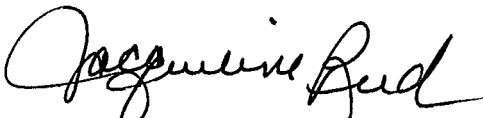
Moved by L. Filbert, seconded by E. Burrows, to adjourn Regular Meeting at 9:07 pm.

Ayes 9

Nays 0

Motion Carried

Respectfully submitted.



Jacqueline Reed

District Clerk

September 20, 2024

